

## Adult Social Care Scrutiny Committee: Future work at a glance

UPDATED: February 2011

*Please note that this list is correct at the time of writing but may be subject to change. The order in which items are listed does not necessarily reflect the order they will appear on the final agenda for the meeting*

<b>Standing Items</b>	<b>Objectives and summary</b>
Announcements	Update, for information, on any matter of significant public or member concern not listed elsewhere on the agenda.
Cabinet Forward Plan	Opportunity for members to identify and highlight relevant issues from the Plan for scrutiny to consider. Members can: <ul style="list-style-type: none"><li>- request that a briefing paper on an issue be sent to committee members</li><li>- request an item on a future scrutiny committee agenda to address specific questions/issues raised.</li></ul>
Health White Paper	<p>The Committee received a presentation in September 2010 outlining the proposals in the Health White Paper and the impact that this could have on ASC and service users.</p> <p>Regular reports requested by the committee on the latest developments resulting from the Paper and the work being done by ASC to respond to these.</p>
Quarterly Performance Monitoring reports against the Council Plan	<p>Exception reports provide a summary on action being taken by the department for those performance targets which are 'amber' (indicating concern about the likelihood of achieving the performance measure by the end of the year) and 'red' (indicating that the performance measure is assessed as inappropriate or unachievable).</p> <p>When particular issues have been identified a report will be submitted to the committee allowing members the opportunity to:</p> <ul style="list-style-type: none"><li>- question and challenge action being taken to bring the target back on track</li><li>- request a more detailed report on an issue where there is concern</li><li>- consider carrying out a scrutiny review to explore an issue in more depth.</li></ul>
Committee work programme	<p>Opportunity for members to:</p> <ul style="list-style-type: none"><li>- consider the items programmed in for future meetings</li><li>- highlight any additional issues they wish to add to the programme.</li></ul>

<b>Issue</b>	<b>Objectives and summary</b>	<b>People providing evidence</b>
<b>9<sup>th</sup> June 2011</b>		
Standing items		
Putting People First – the impact of Personal Budgets	Report requested by the Committee in June 2010 on the ways in which service users have used their personal budget to support their needs. Report to include details on outcomes for service users and examples of the innovative types of support that has been provided.	
Mental Health Services	Report outlining the impact that the changes to the management of ASC staff working within the Sussex Partnership Foundation Trust has had on performance and the progress made implementing Self Directed Support for mental health clients.  Committee to receive feedback from ASC and Health officers as to how these changes have improved services for mental health clients	
Respite Scrutiny Review	Final report back from the Review Board on their findings and recommendations	Review Board
Scrutiny review of Self Assessment Questionnaire	Final report from the Review Board on the work undertaken during this review and the recommendations being put forward.	Review Board
<b>September 2011</b>		
Standing items		
Reconciling policy and Resources (RPR)	To review and make recommendations on the Adult Social Care portfolio policy steers and to establish a review Board to scrutinise the more detailed portfolio plan as it emerges later on in the year.	Scrutiny Lead Officer
Stakeholder participation	Report outlining how the department has carried out stakeholder participation with local residents and staff over the last year on RPR and other key service development areas and how this information has then been used by the department.	Samantha Williams, Assistant Director
Procurement of services	Identified at Committee Development Session in January 2011.  Committee keen to explore how the department ensures that the services they procure not only offer value for money but provide quality services that meet the needs of service users. Information to also include what the department expects from a contractor (in terms of staff training, recruitment and pay, monitoring of services, handling of complaints and safeguarding	

<b>Issue</b>	<b>Objectives and summary</b>	<b>People providing evidence</b>
	measures in place to ensure vulnerable service users are protected)  Committee to receive feedback from ASC officers and contractors	
Disabled Facilities Grant (DFG)	Report to provide an update on the recent work done to improve the grant process, including the development of an adaptation support service and work with the District and Borough councils to support clients to look at alternative housing options where adaptations to a property are not considered appropriate.	
Fairer Charging Policy	Following a report in September 2010 members asked for an update outlining the outcome of the review and the impact that the changes have had on service users and carers.	
<b>November 2011</b>		
Standing items		
Living at Home Services	Identified at Committee Development Session in January 2011.  Committee to scrutinise the Living at Home services in place across East Sussex. Issues that the committee are keen to explore include: levels of training provided by contractors to their staff, how contractors monitor the quality of the service they provide, how feedback from service users is collected and monitored and how the ASC department ensures that the services provide quality and meet the needs of service users	
Supporting People Commissioning Project	Following a report in November 2010 the Committee requested a further report to enable members to monitor the impact that savings have had on the provision of services across the county.	
Managing ASC Resources	Update report on the progress made by the Department to shift resources from working age adults to older people services.	Keith Hinkley

<b>'For information' items provided to members outside of committee meetings</b>	
Breakdown of Self Directed Support Provision	<p>Report provided a breakdown of self directed services (direct payments and individual budgets) by district and borough for July 2009 to June 2010</p> <p>Sent to members: December 2010</p>
Care Quality Commission - Annual Performance Assessment	<p>Report provided for CQC assessment for ASC for 2009/10 and an overview of the action plan</p> <p>Sent to members: December 2010</p>
Stakeholder engagement	<p>Following a report in September 2010 members asked that an update be emailed out to them on the feedback from the review of stakeholder engagement and the approach the department was taking to develop a sustainable approach to engagement.</p> <p>Due date: March 2011</p>
Isobel Blackman Centre	<p>Members visited the centre in January 2011 to assess the new day services provided and the development of the community hub. Following discussions with service users and a tour of the building a number of issues were raised which officers agreed to take away for consideration. Feedback requested on how these issues have been handled.</p> <p>Due date: summer 2011</p>
Hospital discharges	<p>Identified at Committee Development Session in January 2011.</p> <p>Committee requested an update on how process of hospital discharges is jointly managed by Health and ASC</p> <p>Opportunity to visit local hospital and talk to ASC staff to be explored (include HOSC members on visit)</p> <p>Due date: autumn 2011</p>
Telecare services	<p>At the Lead Member meeting in October 2009 it was agreed that a charging structure for Telecare services would be implemented. The Committee requested a future report on this so that they could assess how these charges have impacted on service users and the overall take up of the service. Implementing the charging has been delayed due to changes with the computer system and an update will be circulated to members once the new charging system has bedded in.</p> <p>Due date: autumn 2011</p>